



DID YOU KNOW..?

SUBJECT: BILLING PRACTICES

DATED November 2012

By virtue of the [Professional Misconduct Regulation, 1991](#), under Business Practices, Section 23, the following is considered an act of professional misconduct:

“Submitting an account or charge for services that the member knows is false or misleading.”

CASLPO’s [Proposed Records Regulation, 2011](#) outlines the minimum amount of information that needs to be captured in the patient record regarding billing. However, the information required by a third-party funder may be different from or exceed this. To avoid submitting billing that may be perceived as **false** or **misleading**, it is prudent to find out from the third-party funder what specific services they cover and the degree of detail they require in the billing. If this is not possible, then provide billing details that are as transparent as possible with regard to the services, who provided them and associated fees. Members should not provide billing that suggests that they provided a service when they did not, in fact, provide the service, even if this would assist a patient/client in obtaining reimbursement for the fees, unless this practice is permitted by the third-party funder.

In addition, members must also adhere to the Code of Ethics, Section 4.1.3, which states:

“Audiologists and Speech-Language Pathologists shall be honourable and truthful in all of their professional relations.”

If you have any questions or comments, please feel free to contact us at caslpo@caslpo.com or phone us at 416-975-5347 or 1-800-993-9459.